

OLS Byte Importing

This section gives you step-by-step instructions for importing a Byte 1003 file. Before you can import a 1003 file, Byte must be installed. Depending on the type of Credit Report requested, the amount of information imported will vary.



1. Click on the Order Tab.
2. Select Byte from the Import From drop down menu.
3. Click on the Go Button, Continue to step 4 If this is the first time importing a Byte 1003 file on this computer. Continue to step 6 if this computer has already located the Byte database.

Note: Before a Byte 1003 file can be imported, your computer must locate the Byte database file and some computers may need to install and run the ACI Wizard. With the wizards loaded, the next time you click on the Import From Byte Go button you will go directly to the Order Credit Report from Byte page.

4. Click on the OK button when asked, "Would you like to locate Byte's database folder?". Click on the Yes button if the Byte database was found or Click on the OK button if the Byte data folder could not be found. Below are a few possibilities why the Byte database could not be found:
 - Byte is not installed
 - If networked, your computer may have lost its network connection.
 - If networked, the Byte database may not be networked.
5. The first time you import from Byte you will need to install and run the ACI Wizard. In the lower left corner of the this Dialog box, Check the box "Always trust content from Advantage Credit International, Inc" and Check the box "Always trust content from Microsoft" before clicking on the Yes button. Not every computer will ask the same question.
6. If you receive a Security Alert, Click on the Yes button for each Security Alert. The number of Security Alerts you receive depends on your computer. When all the Security Alerts have been installed, your computer will automatically start downloading ActiveX Controls. When this is done your will be taken to the Order Credit Report from Byte page.

Home Order Search Billing Customer Service Settings Help

Credit Report Flood Certification AYM

Order Credit Report from Byte

Find Find 1003s

In this folder: C:\TQSS\

7. There are two ways to search for a 1003 file:

- **Type the borrowers name in the Find field**, Click on the Find 1003s button to create a list of borrowers matching the information entered in the Find field.
- **Leave the Find field blank**, Click on the Find 1003s button to create a list of all your 1003's. This is helpful when have more than one 1003 file with the same borrowers name and allows you to find and select the correct 1003 file.

Find Find 1003s

In this folder: C:\TQSS\

Name	BorrowerID	Created	Updated	Processor
Testcase, Kay	Sample - Freddie Mac	6/17/98 3:48pm	5/11/02 1:38pm	1
Customer, Ken	Sample - Refi	1/16/97 6:05pm	4/22/02 10:30am	3
Customer, Ken	Sample - Refi REO	1/16/97 6:05pm	8/1/02 12:41am	3
Purchaser, Patrick	Sample - Bi-weekly	1/16/97 10:44am	4/22/02 4:13pm	4
Homeowner, John	SampleBi	1/16/97 10:44am	11/2/02 12:35am	4
Firsttimer, Dad	Sample - Investment	1/15/97 4:01pm	7/27/99 11:19pm	1
Buyer, Bob	Sample - FHA	1/15/97 3:52pm	11/27/02 7:16am	4
Buyer, Lki B.	Sample	9/22/95 11:52am	8/1/02 12:41am	1

8. Click on the name of the borrower you want to import. This takes you back to the Ordering Reports screen. Before continuing to the next step, Verify the 1003 information was imported correctly before continuing to the next step.
9. Click on the Submit Your Order button to send your credit request. This also takes you back to the report summary page.

OLS Contour Importing

This section gives you step-by-step instructions for importing a Contour 1003 file. Before you can import a 1003 file Contour must be installed. Depending on the type of Credit Report requested, the amount of information imported will vary.

Home Order Search Billing Customer Service Settings Help

Credit Report Flood Certification AYM

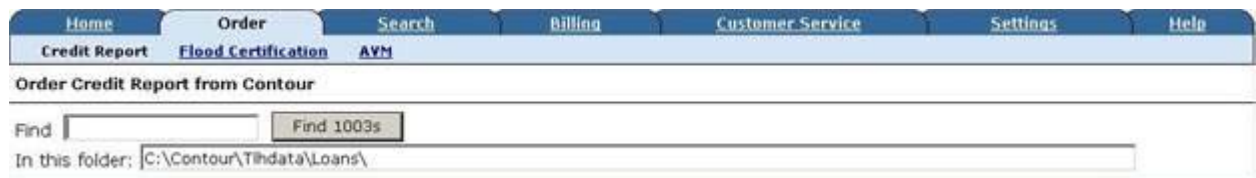
Order Credit Report

Import From: Contour

1. Click on the Order Tab.
2. Select Contour from the Import From drop down menu.
3. Click on the Go Button, Continue to step 4 If this is the first time importing a Contour 1003 file on this computer. Continue to step 6 if this computer has already located the Contour database.

Note: Before a Contour 1003 file can be imported, your computer must locate the Contour database file and some computers may need to install and run the ACI Wizard. With the wizards loaded, the next time you click on the Import From Contour Go button you will go directly to the Order Credit Report from Contour page.

4. Click on the OK button when asked “Would you like to locate Contour’s database folder?”. Click on the Yes button if the Contour data folder was found or Click on the OK button if the Contour data folder could not be found. Below are a few possibilities why the Contour data folder could not be found:
 - Contour is not installed
 - If networked, your computer may have lost its network connection.
 - If networked, the Contour database may not be networked.
5. The first time you import from Contour you will need to install and run the ACI Wizard. In the lower left corner of the this Dialog box, Check the box “Always trust content from Advantage Credit International, Inc” and Check the box “Always trust content from Microsoft” before clicking on the Yes button. Not every computer will ask the same question.
6. If you receive a Security Alert, Click on the Yes button for each Security Alert. The number of Security Alerts you receive depends on your computer. When all the Security Alerts have been installed, your computer will automatically start downloading ActiveX Controls. When this is done your will be taken to the Order Credit Report from Contour page.



7. There are two ways to search for a 1003 file:
 - Type the borrowers name in the Find field**, Click on the Find 1003s button to create a list of borrowers matching the information entered in the Find field.

- **Leave the Find filed blank**, Click on the Find 1003s button to create a list of all your 1003's. This is helpful when have more than one 1003 file with the same borrowers name and allows you to find and select the correct 1003 file.

Name	Filename	Date	Processor	Officer	Loan #
Cooper, Bill	freddie.1	11/27/02 8:01am	Carmen Kipple	Mr. Lender	BILL525
Arm, Conventional	convarm.1	9/3/02 9:55am	Larry	Larry	CONV ARM PURCHASE
Borrower, Primary	comort.1	8/28/02 7:29am	Processor	Loan Officer	8889977
Sample, Co-mort2	comort2.1	8/28/02 7:29am	Processor	Loan Officer	8889977
Example, Conv-arm	exconvarm.1	7/16/02 7:45am	Kathy	Bob Interviewer	8687642
Example, Vafix-purch	exvafix.1	6/7/02 6:38am	Kathy	Bob Interviewer	8687642
Example, An	exreown.1	6/18/01 11:11am	Kathy	Bob Interviewer	8687642
Example, Exhafx	exhafx.1	6/18/01 11:10am	Kathy	Bob Interviewer	8687642
Example, Fhaarm	exfhaarm.1	6/18/01 11:09am	Kathy	Bob Interviewer	8687642
Example, Ex-construct	exconst.1	6/18/01 11:09am	Kathy	Bob Interviewer	8687642
Example, Con-neg-am	exconneg.1	6/18/01 11:08am	Kathy	Bob Interviewer	8687642
Example, An	example.1	6/18/01 10:58am	Kathy	Bob Interviewer	8687642
Purchaser, Patrick	fannie.1	6/11/01 9:42am			
Purchase, Vacation	conv.1	11/7/00 1:24pm		Mr. Loan Officer	876543
Sample, Con-neg-am	convneg.1	11/7/00 12:44am	Processor	Loan Officer	8687644
Construction, Conventional	construc.1	11/7/00 10:48am	Larry	Larry	CONSTRUCTION
Sample, Freddie	fredfp.1	11/7/00 9:56am	Processor	Loan Officer	8685454
Sample, Re-owned	reowned.1	11/6/00 11:51am	Processor	Loan Officer	8875654
Firstsecond, Janet	1st2nd.1	11/6/00 11:36am	Larry/president	Larry	FIRST/SECOND/REFI
Fhafxed, Fred	fhafxed.1	5/4/00 9:30am	Larry/manager	Larry	FHAFXED

- Click on the name of the borrower you want to import. This takes you back to the Ordering Reports screen. Before continuing to the next step, Verify the 1003 information was imported correctly before continuing to the next step.
- Click on the Submit Your Order button to send your credit request. This also takes you back to the report summary page.

OLS Genesis Importing

This section gives you step-by-step instructions for importing a Genesis 1003 file. Before you can import a 1003 file Genesis must be installed. Depending on the type of Credit Report requested, the amount of information imported will vary.

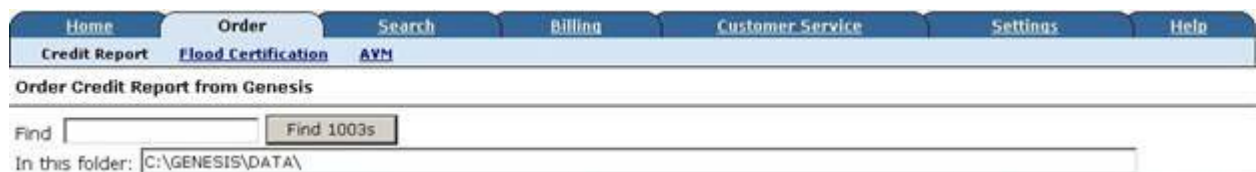


- Click on the Order Tab.
- Select Genesis from the Import From drop down menu.

3. Click on the Go Button, Continue to step 4 If this is the first time importing a Genesis 1003 file on this computer. Continue to step 6 if this computer has already located the Genesis database.

Note: Before a Genesis 1003 file can be imported, your computer must locate the Genesis database file and some computers may need to install and run the ACI Wizard. With the wizards loaded, the next time you click on the Import From Genesis Go button you will go directly to the Order Credit Report from Genesis page.

4. Click on the OK button when asked “Would you like to locate Genesis’s database folder?”. Click on the Yes button if the Master.DBF file was found or Click on the OK button if the Genesis data folder could not be found. Below are a few possibilities why the Genesis database could not be found:
 - Genesis is not installed
 - If networked, your computer may have lost its network connection.
 - If networked, the Genesis database may not be networked.
5. The first time you import from Genesis you will need to install and run the ACI Wizard. In the lower left corner of the this Dialog box, Check the box “Always trust content from Advantage Credit International, Inc” and Check the box “Always trust content from Microsoft” before clicking on the Yes button. Not every computer will ask the same question.
6. If you receive a Security Alert, Click on the Yes button for each Security Alert. The number of Security Alerts you receive depends on your computer. When all the Security Alerts have been installed, your computer will automatically start downloading ActiveX Controls. When this is done your will be taken to the Order Credit Report from Genesis page.



7. There are two ways to search for a 1003 file:
 - Type the borrowers name in the Find field**, Click on the Find 1003s button to create a list of borrowers matching the information entered in the Find field.
 - Leave the Find field blank**, Click on the Find 1003s button to create a list of all your 1003's. This is helpful when have more than one 1003 file with the same borrowers name and allows you to find and select the correct 1003 file.

Home	Order	Search	Billing	Customer Service	Settings	Help
Credit Report	Flood Certification	AVM				
Order Credit Report from Genesis						
Find	<input type="text"/>	Find 1003s				
In this folder: C:\GENESIS\DATA\						
Name	File #	Date	Agent	Processor	Loan #	
Homeowner, John	00000012	8/21/00 12:00am	MAS	SW	98-0103	
Testcase, Zachary B.	00000013	11/9/99 12:00am	MAS	SW	98-0104	
Doe Fha, John	00000004	9/29/99 12:00am	JBT	JG	98-0101	
Doe 203(k), John	00000016	9/29/99 12:00am	JBT	JG	98-0105	
Doe, John	00000001	7/14/99 12:00am	JBT	JG	98-0100	
Doe Va, John	00000002	7/14/99 12:00am	MAS	SW	98-0102	
Doe, John	00000017	7/14/99 12:00am	JBT	JG	99-0106	
Doe Fha, John	00000018	7/14/99 12:00am	JBT	JG	99-0107	1

- Click on the name of the borrower you want to import. This takes you back to the Ordering Reports screen. Before continuing to the next step, Verify the 1003 information was imported correctly before continuing to the next step.
- Click on the Submit Your Order button to send your credit request. This also takes you back to the report summary page.

OLS Point Importing

This section gives you step-by-step instructions for importing a Point 1003 file. Before you can import a 1003 file Point must be installed. Depending on the type of Credit Report requested, the amount of information imported will vary.

Home	Order	Search	Billing	Customer Service	Settings	Help
Credit Report	Flood Certification	AVM				
Order Credit Report						Import From: <input type="text" value="Point"/> <input type="button" value="Go"/>

- Click on the Order Tab.
- Select Point from the Import From drop down menu.
- Click on the Go Button, Continue to step 4 If this is the first time importing a Point 1003 file on this computer. Continue to step 6 if this computer has already located the Point database.

Note: Before a Point 1003 file can be imported, your computer must locate the Point database file and some computers may need to install and run the ACI Wizard. With the wizards loaded, the next time you click on the Import From Point Go button you will go directly to the Order Credit Report from Point page.

- Click on the OK button when asked "Would you like to locate Point's database folder?". Click on the Yes button if the Point database file was

found or Click on the OK button if the Point database could not be found. Below are a few possibilities why the Point database could not be found:

- Point is not installed
 - If networked, your computer may have lost its network connection.
 - If networked, the Point database may not be networked.
5. The first time you import from Point you will need to install and run the ACI Wizard. In the lower left corner of the this Dialog box, Check the box “Always trust content from Advantage Credit International, Inc” and Check the box “Always trust content from Microsoft” before clicking on the Yes button. Not every computer will ask the same question.
 6. If you receive a Security Alert, Click on the Yes button for each Security Alert. The number of Security Alerts you receive depends on your computer. When all the Security Alerts have been installed, your computer will automatically start downloading ActiveX Controls. When this is done your will be taken to the Order Credit Report from Point page.

Home Order Search Billing Customer Service Settings Help

Credit Report Flood Certification AYM

Order Credit Report from Point

Find Borrowers CoBorrowers Prospects Find 1003s

In folders: Primary Data Folder

Point gives you the option to choose the type of 1003 file you want to import. To search the entire Point database Borrowers, CoBorrowers, Prospects and any Data Folders should be checked before clicking on the Find 1003s button. If you have a large Point database, you can speed up your search by removing the check mark for the categories you do not want to search before clicking on the Find 1003s button.

7. There are two ways to search for a 1003 file and Point gives you the option to choose the type of 1003 file you wish to search for:
 - Type the borrowers name in the Find field**, Click on the Find 1003s button to create a list of borrowers matching the information entered in the Find field.
 - Leave the Find filed blank**, Click on the Find 1003s button to create a list of all your 1003's. This is helpful when have more than one 1003 file with the same borrowers name and allows you to find and select the correct 1003 file.

Home	Order	Search	Billing	Customer Service	Settings	Help
Credit Report	Flood Cert	AVM	Batch			

Order Credit Report from Point

Find: Borrowers CoBorrowers Prospects

In Folders: Primary Data Folder

Name	Filename	Date	Loan Rep.
Doe, John	doe.brw	2/5/03 10:07am	
Evans, Mason	evans.brw	2/4/03 12:51pm	

8. Click on the name of the borrower you want to import. This takes you back to the Ordering Reports screen. Before continuing to the next step, Verify the 1003 information was imported correctly before continuing to the next step.
9. Click on the Submit Your Order button to send your credit request. This also takes you back to the report summary page.